

## **CERTIFICATE OF RECOGNITION**

See sub-rule (4) of rule 12

Gram: -  
e-mail: ceotrichy2021@gmail.com.

Phone :0431-2708900  
Fax :

### **OFFICE OF THE CHIEF EDUCATIONAL OFFICER**

**Tiruchirappalli District – 620 008 Tamilnadu**

**R.C.No:02106/D2/2022 Dated:24.08.2022.**

**To**

✓ **The Correspondent,  
ST. JAMES ACADEMY,  
Bharathiyar Salai,  
Contonment,  
Tiruchirappalli District  
Pin: 620 001**

**Sir/Madam,**

**Sub:** Recognition Certificate for the School under rule 12 the Tamil Nadu Right of Children to Free and Compulsory Education Rules, 2011 - and Amended Rules as notified in the Tamil Nadu Government Gazette, notification No.192, Part III Section 1(a) dated:-19-9-2014-Schoolsaffiliated to Boards other than the State Board of School Examinations(Secondary) and State Board of School Examinations (Higher Secondary)Government of Tamil Nadu – Certificate of Recognition Orders issued - Regarding.

- Ref:**
1. Proceedings of the Director of School Education, Chennai-6, L.Dis.No.071798-G1-S4/2019 Dated 16-12-2019.
  2. Right of Children to Free and Compulsory Education Act-2009 (Act -35/2009).
  3. Tamil Nadu Right of Children to Free and Compulsory Education Rules - 2011 and Amended Rules as notified in the Tamil Nadu Government Gazette, notification No.192, Part III Section 1(a) dated:19-9-2014 – Schools affiliated to Boards other than the State Board of School Examinations (Secondary) and State Board of School Examinations (Higher Secondary) Government of Tamil Nadu (G.O.(Ms) No.144 /SE(GE) Department, dated:-18-9-2014).
  4. Tamil Nadu Tamil Learning Act 2006(13/2006) and amendment as notified in the Tamil Nadu Government Gazette, notification No.193, Part II Section 2 dated:19-9-2014- Schools affiliated to Boards other than the State Board of School Examinations (Secondary) and State Board of School Examinations (Higher Secondary)Government of Tamil Nadu. (G.O.(Ms) No.145/SE(ERT) Department, dated:-19-9-2014.
  5. Tamil Nadu Recognized Private School (Regulation) Act1973 and Rules 1974.
  6. The Tamil Nadu Schools (Regulation of Collection of Fee) Act (22 /2009) 2009 and Rules 2009.
  7. CBSE/1931106/SS-01294-2223/2022-23/ Dated 10/06/2021 (Period of Affiliation 01/04/2022 to 31/03/2027)
  8. G.O.(Ms)No 101 School Education (Budget-1) Department dated 18.05.2018.
  9. Proceedings of the Commissioner of School Education, Chennai-6, K.Dis.No. 059829/G1-E2/2021 Dated .12.2021.

In the reference cited 1<sup>st</sup>, the school was granted No Objection Certificate for its affiliation with the **Central Board of Secondary Education with Temporary Recognition up to 10.05.2022.**

2. In the reference cited 2<sup>nd</sup>, under the provisions of Right of Children to Free and Compulsory Education Act 2009, Sec 18, read as follows:-

“No School, other than a school established, owned or controlled by the appropriate Government or the local authority, shall, after the commencement of this Act, be established or function, without obtaining a certificate of recognition from such authority, by making an application in such form and manner, as may be prescribed.”

3. In the reference cited 3<sup>rd</sup>, the Government issued G.O vide G.O.(MS)No.144, School Education (GE) Department dated 18.09.2014 making it mandatory for Schools affiliated to boards other than Secondary / Higher Secondary Boards of the State Government to get necessary recognition from the Director of School Education.

With reference to the application received from the School Management and school Inspection duly caused on 22.07.2022 and with reference to the G.O.8<sup>th</sup> read above and Proceedings of Commissioner of School Education 9<sup>th</sup> read above renewal of Recognition is hereby accorded to **ST. JAMES ACADEMY, Bharathiyar Salai, Contonment, Trichy Dt. 620 001.** (Survey No.S.F.No.20 (p), 21(p), 24(p), & 4/2(p)) for Classes LKG to XIth Std for the period from 11.05.2022 to 10.05.2025

The recognition Code Number allotted to your school - 001-23-S-0023-0522

The UDISE Code Number 33151004411

The above recognition is subject to the following conditions:-

- (1) The temporary recognition accorded to the school is valid up to 10.05.2025 and is to be renewed at an interval of every three years.
- (2) The School shall abide by the provisions of the Right of Children to Free and Compulsory Education Act, 2009 and the Tamil Nadu Right of Children to Free and Compulsory Education Rules, 2011.
- (3) The School shall admit in pre-school / class I to the extent of 25% of the strength in each class, children belonging to Weaker Section and Disadvantaged Group in the neighborhood and provide free and compulsory elementary education till its completion.
- (4) The School shall maintain a separate bank account for the purpose of reimbursement.
- (5) The School shall not collect any capitation fee and subject the child or his or her parent or guardian to any screening procedure.
- (6) The School shall not deny admission to any child, -
  - (a) For lack of age proof if such admission is sought subsequent to the extended period prescribed for admission.
  - (b) On the ground of religion, caste or race, place of birth or any of them.
- (7) The School shall ensure that,-
  - (i) No child admitted shall be held back in any class or expelled from School till the completion of elementary education in a school;
  - (ii) No child shall be subjected to physical punishment or mental harassment.
  - (iii) No child is required to pass any board examination till the completion of elementary education;
  - (iv) Every child completing elementary education shall be awarded a certificate as laid down under rule 21.
  - (v) Inclusion of students with disabilities / special needs as per provision of the Act.
  - (vi) The teachers are recruited with minimum qualifications as laid under section 23(1) of the Act: Provided that the teachers who, at the commencement of this Act do not possess minimum qualifications shall acquire such minimum qualifications within a period of 5 years;
  - (vii) The teacher performs his duties specified under sub-section (1) of section 24 of the Act; and
  - (viii) The teacher shall not engage himself for private teaching activities.
  - (xi) The School shall follow the basic requirements and syllabus on the basis of curriculum laid down by Appropriate authority.
  - (x) The School shall maintain the standards and norms as specified in section 19 of the Act
  - (xi) No unrecognized classes shall run within the premises of the school or outside in the name of School.

- (xii) The School building or other structures and the grounds are used only for the purposes of education and skill development.
- (xiii) The School is run by a society registered under the Tamil Nadu Societies Registration Act, 1975 (Tamil Nadu Act 27 of 1975), or a public trust constituted under any law for the time being in force;
- (xiv) The School is not run for profit to any individual, group or association of individuals or any other persons;
- (xv) The accounts should be audited and certified by a Chartered Accountant and proper accounts statements should be prepared. A copy each of the Statements of Accounts should be sent every year to the competent Authority granting recognition.
- (xvi) The recognition Code Number shall be quoted for any correspondence with the competent authority.
- (xvii) The School shall furnish such reports and information as may be required by the competent authority from time to time and shall comply with such instructions of the State Government or the competent authority as may be issued to secure the continued fulfilment of the condition of recognition or the removal of deficiencies in working of the School;

- B.(1)** Tamil shall be taught as a subject from in Standards I to IX in all schools notified under sub clause (iv) of clause (e) of section 2 of the Tamil Nadu Tamil Learning Act, 2006 (Tamil Nadu Act 13 of 2006) in a phased manner commencing from the Academic year 2015-2016 for standard I, from the academic year 2016-2017 for standard I and II and shall be extended up to standard IX in a like manner as ordered in a reference (4) cited.

From the Academic Year	For Standards
2015-2016	I
2016-2017	I & II
2017-2018	I, II & III
2018-2019	I,II,III & IV
2019-2020	I to V
2020-2021	I to VI
2021-2022	I to VII
2022-2023	I to VIII
2023-2024	I to IX
2024-2025	I to X

- C.(1) The School Management shall ensure renewal of the following Certificates as per the due Dates.**

- (i) License permitting the use of the School building as Public Building under The Tamil Nadu Buildings (Licensing) Act, 1965 (Tamil Nadu Act XIII of 1965);
  - (ii) Structural Stability Certificate for the school building issued by the Executive Engineers of the Public Works Department or from the Chartered Engineers in the panel of qualified and Registered Engineers maintained by the District Collectors in accordance with the Tamil Nadu Public Buildings (Licensing) Act, 1965;
  - (iii) Sanitary and Hygiene Certificate issued by the Health Officer of the locality and;
  - (iv) No Objection Certificate obtained from the Station Officer (Fire and Rescue) in the area, where the School is situated;
9. School should not be conducting classes on all public holidays or any holiday declared by the government
  10. School management should abide by the direction given by The District Collector declaring holiday for schools on account of imminent incessant rains or other looming disaster forecast or local holidays declared under Negotiable Instruments Act 1881.
  11. The school management should not change or alter its lease deed registered for school purpose without obtaining prior approval from the competent authority of school education department.

12. The school management should not alter or construct any further buildings in its premises without obtaining building plan approval from the competent authority.
13. The Educational Agency shall abide by the provisions contained in the following safety and security related government orders and guidelines.
  - G.O.No:131 SED Dated: 10.08.2006
  - G.O.No:270 SED Dated: 22.10.2012
  - G.O.No:33 SED Dated: 07.03.2013
  - School safety policy 2016 – National Disaster Management Agency
  - NCPCR guidelines - Manual on Safety and Security of Children in Schools.
  - Sexual Harassment of Women at Work place (Prevention, Protection and Redressal) Act 2013.
  - Tami Nadu Combined Development and Building Rules 2019.
  - Tamil Nadu Motors Vehicle (Regulation and Control of School Buses) Special Rules, 2012
14. School management should strictly comply with the norms stipulated for conducting online classes vide G.O.No:65 SED Dated: 29.07.2020 and other subsequent circulars issued from time-to-time in this regard.
15. School management should not be issuing transfer certificate forcefully to any student on account of student's academic performance and should not indulge in compelling the student to take the board examination as a private candidate.
16. School management should not be withholding transfer certificate in terminal classes or in any other classes for non-payment of fees as it might cause irreparable damage and severely harm the higher education prospects of the child and pendency of fee payment can be separately tracked with the parent concerned. The School management should take in to cognizance the direction given by The Hon'ble Madurai Bench of Madras High court in its judgment in W.P.No.9242/2017 & 9243/2017 dated: 18.05.2017 wherein it has been categorically stated that "No school has any authority to deny the issuance of the transfer certificates and other documents... "If at all there exists any legitimate claims against the parents, the school has to move the civil court for realizing the same, but the future of the children should not be held to ransom on this score".
17. School management should strictly abide by the NCPCR guidelines that **"No child should be harassed/neglected/discriminated due to any non-agreement or conflict between parents and the school or other educational institution catering to children till the age of 18 years. Such disagreements should be addressed only between the parents and school/educational institution without involving the child in any manner"**.
18. The management shall enter into an agreement with all the staff in the form prescribed by the CBSE.
19. The school management should not be retaining the original educational qualification certificates of all its staff in school.
20. The certificates of recognition issued by the department shall be subject to the fulfilment of deficiencies if any pointed out by the department at any Stage/time. The management shall rectify the deficiencies pointed out in infrastructure or Administration by the authorities. The Management shall apply for renewal of recognition three months prior to the date of the next renewal.
21. The School Management should be strictly adhering to all the provisions stipulated in CBSE Affiliation By-Laws 2018 and the management shall also follow the directions issued by the Government from time to time keeping in view of the safety and security of the children and the overall administration of the School.
22. The school affiliated to **Central Board of Secondary Education** is not entitled to seek affiliation to any other Board without obtaining prior permission of the State Government.
23. The recognition shall be withdrawn if any contravention of the provisions of the Act, Rules or the conditions of recognition are found and proved.
24. All the documents should be obtained from School Authority in the name of above said school.

25. **In addition to the above conditions, the school management should specifically rectify the queries stated under**
- i **T.S.No.4/2(p) measuring 89.1 cent is not covered under DTCP Plan approval and it has to be incorporated and approval for the same should be obtained from DTCP**
  - ii **Compound wall should cover the entire circumference of the school premises and it is found a part of the premises said to be coming under T.S.No.4-2(p) is not fully covered with compound wall should be constructed forthwith.**
  - iii **Construction work underway in second floor and yet to be finished stairs leading up to second floor should be constructed as per plan approval without affecting the children present in the premises.**
  - iv **Copy of Fee details should be displayed in School Notice Board Permanently.**
  - v **The School management should ensure that all teachers are appointed with appropriate educational qualification for teaching as per CBSE affiliation Bye Laws 2018.**
  - vi **Salary Should be disbursed to the staff on par with the Norms of State Government Pay Commission and should be made only through ECS mode. EPF should also be extended to all eligible staff.**
  - vii **Relieving of any existing staff and recruitment of any new staff should be intimated to this office along with a copy of the agreement entered with the staff concerned.**
  - viii **The Educational Agency / School shall abide by the provisions contained in the Tamil Nadu schools (Regulation of collection of fees) Act, 2009 and rules made there under.**
  - ix **School should not enroll students more than its accommodating capacity so as to avoid children being packed like sardines causing cheek by jowl congestion.**
  - x **School buildings should be renovated periodically.**
  - xi **The Jurisdictional all Woman Police Station Phone Numbers should be displayed in School Notice Board. .**
  - xii **Complaint committee (Vishaka committee) details with Phone Number should be displayed in the Notice Board.**
  - xiii **Compliance of fixing Safety Box regarding child abuse along with awareness posters suggested by the School Education Department affixed in a prominent place should be strictly adhered and grievances expressed in petitions collected from safety box should be suitably redressed and expeditiously as possible through Student Safeguarding Advisory Committee (SSAC) as mandated vide G.O. (1D) No.83 SED dated 17.06.2021.**
  - xiv **Recognition Number should be displayed in School Notice Board**
  - xv **Rain Water harvesting structure should be established for every building and a photo copy of it should be produced within a month.**
  - xvi **CWSN Toilets and Ramp with hand rails should be constructed and a photo copy of the same should be furnished to this office within a month.**
  - xvii **School Evacuation pan, Electrical safety audit, Annual Fire safety drill and all other safety parameters should be satisfied as envisaged in school safety policy 2016**
  - xviii **Proper sewage disposal mechanism should be in place in accordance with the regulations of Tamil Nadu Pollution Control Board and duly certified as well.**
  - xix **School should update all relevant particulars then and there in their EMIS portal.**
- (26) Points raised in S.No.25 should be complied forthwith and report regarding the same should be submitted to this office immediately and if it is not complied by the school management in all seriousness within a reasonable span of time the renewal of recognition accorded now will be reconsidered and suitable action will be initiated for noncompliance.
- (27) The school management should be strictly adhering to the government orders and standard operating procedures issued in relation to prevent the spread of COVID-19 pandemic

Period of recognition from 11.05.2022 to 10.05.2025 for classes LKG to XIth Std.

### Details of school

1.	Name of the Educational Agency	:	THE ROMAN CATHOLIC DIOCESE OF TIRUHIRAPPALLI
	• Document No	:	1 of 1929 02/02/2012
	• Name of the Registration office	:	Registrar of Societies Tiruchirappalli.
2.	Survey No of School Land	:	Survey No.S.F.No.20 (p), 21(p), 24(p), & 4/2(p)
3.	Extent	:	T.S.No.20(p), - 450.80 Sq.M T.S.No.21(p), - 5990.40 Sq.M and T.S.No.24(p),- 1483.90 Sq.M (Total Land 7925.10 sq.m) T.S.No.4/2(p), (Total Land 89.1 cents) <b>Total Land 2.85 Acres</b>
4.	Lease Details	:	
	• Document No	:	T.S.No.20(p), T.S.No.21(p), and T.S.No.24(p)- <b>3397 / 2017 date 11.08.2017 and</b> T.S.No.4/2(p), - <b>4000/2019 date 01.07.2019 for 99 Years</b>
	• Name of the Registration office	:	Sub Register Officer, Trichy
5.	Total built in area of the school (In square feet) (No of Floors- Block / Building wise)	:	G+2 (2 <sup>nd</sup> floor Partial) GF - 29650 Sq.Ft FF - 28654 Sq.Ft SF - 27919 Sq.Ft Total -86223 Sq.Ft.
6.	Place	:	CONTONMENT, TRICHY
7.	Total Students Strength and Classrooms as on visit date	:	1518 (LKG to XI th) 41 Classrooms

The above details furnished if any by the management is found to be false or incorrect at any stage this certificate of recognition is liable to be cancelled.

The receipt of this proceeding should be acknowledged.

  
Chief Educational Officer  
Thiruchirappalli District

#### Copy To:

- The Commissioner,  
Commissionerate of School Education, College Road, Chennai-600 006
- The Secretary, Central Board of Secondary Education, Shikshakendra,  
No.2, Community Centre, Preet Vihar, New Delhi-110 019.

  
25/08/2022